



EUROPASKOLEN - EUROPÄISCHE SCHULE - ΕΥΡΩΠΑΙΚΟ ΣΧΟΛΕΙΟ - EUROPEAN SCHOOL - ESCUELA EUROPEA - ECOLE EUROPEENNE - SCUOLA EUROPEA EUROPESE SCHOOL- ESCOLA EUROPEIA - EUROOPPA KOULU - EUROPASKOLAN

WORK EXPERIENCE EVALUATION REPORT

(to be completed by the company/organisation at the end of the work experience)

Please return this form completed and signed, by mail, to the following address:

MAM-STAGE@EURSC.EU

School year: 20... - 20...

WORK EXPERIENCE from _____ to _____ (inclusive)

NAME OF COMPANY/ORGANISATION:

FULL NAME OF STUDENT:

.....

WORK EXPERIENCE

Ecole Européenne Luxembourg II
6, rue Gaston Thorn
L-8268 Bertrange

Tel. : +352 273 224 4222



EVALUATION GRID

SURNAME AND FIRST NAME OF STUDENT: _____

EVALUATOR'S NAME: _____

N.B.: Evaluation scale 5 (excellent) à 0 (insufficient) NE = cannot be evaluated

1.	GENERAL	5	4	3	2	1	0	NE
1.1.	Presentation and general attitude							
1.2.	Punctuality							
1.3.	Reliability							
1.4.	Clear oral communication skills							
1.5.	Clear written communication skills							
1.6.	Interest in the company's/organisation's relevant operations							

2.	SOCIAL SKILLS AND WORK ETHIC	5	4	3	2	1	0	NE
2.1.	Initial contact and presentation							
2.2.	Ability to work independently							
2.3.	Ability to participate in a relevant way							
2.4.	Ability to work in a team							
2.5.	Capacity for critical thinking							
2.6.	Capacity for self-assessment and self-correction of his/her work							

3.	SKILLS AND WORK APPITUDE	5	4	3	2	1	0	NE
3.1.	Basic aptitude to perform his/her tasks							
3.2.	Sense of initiative							
3.3.	Ability to carry out administrative tasks							
3.4.	Ability to apply his/her personal knowledge to the work experience							
3.5.	Ability to enquire							

GENERAL ASSESSMENT OF THE WORK EXPERIENCE AND POSSIBLE COMMENTS: